



## Susan H. Paules

Paralegal

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A member of the General and Commercial Litigation Services Practice Group, Susan works in Foster Swift's Southfield office.

A seasoned Michigan paralegal, Susan has extensive experience assisting attorneys with a wide variety of time-sensitive and detail oriented tasks. She is well-versed in drafting motions, orders, and record orders, as well as preparing and filing pleadings for district and state courts.

Susan's earned her Associate of Business Legal Secretary Concentration from Baker College Flint, her Bachelor of Business Administration from Baker College Auburn Hills and her Paralegal Certificate from Oakland Community College.

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### EDUCATION

Oakland Community College,  
Paralegal Certificate  
Baker College Auburn Hills, B.B.A  
Baker College Flint, A.B.A